



Lincoln Laughs 2026 – Venue Registration Form & Agreement

Presented by **Red Shoe Entertainment**
Sponsored by **Lincoln BIG**

Festival Dates: Friday 16th - Sunday 18th October 2026

1. Overview

Thank you for your interest in participating in **Lincoln Laughs 2026**, the city's first city-wide comedy festival.

By registering, your venue will become part of a three-day celebration of live comedy and entertainment, attracting audiences from Lincoln and beyond.

Your registration confirms your venue as an official **Lincoln Laughs** partner venue, promoted across all festival marketing channels and included in the official programme.

This festival is designed to **support local venues, boost city-centre footfall, and deliver professional live comedy acts** — all coordinated and managed by **Red Shoe Entertainment**.

2. Registration Fee & Inclusions

- **Fee: £300 + VAT per venue**
(or £250 + VAT if payment is received before 1st December 2025)

Early payment ensures your venue is included in pre-launch marketing and helps finalise performer scheduling early.

Invoices will be issued via email from Red Shoe Ents Ltd upon receipt of this form and are **payable within 7 days** of invoice to secure your place in the festival. Please note: spaces are limited, and participation will be confirmed on a first-paid basis.

Your registration includes:

- Listing on the official **Lincoln Laughs webpage** on the **Red Shoe Entertainment website**.
- Inclusion in the festival's **social media and PR campaign**.
- The **provision and scheduling of professional comedians** by Red Shoe Entertainment throughout the festival weekend.
- Advance communication of your **confirmed performance schedule**.

3. Venue Responsibilities

Participating venues agree to:

- Continue to operate their business **as usual** throughout the festival.
- Remain **fully responsible** for all **staffing levels, bar service, and crowd management**.
- Provide and maintain all **necessary licensing and permissions** (including alcohol, performance, and entertainment licences).
- Ensure all **insurance policies**, including **Public Liability Insurance**, are valid and up to date for the festival period.
- Provide a **safe, clean, and compliant environment** for performers, staff, and audiences.
- Manage all **security arrangements**, including door staff or stewards if required.
- Comply with all **local council regulations** and **noise control requirements**.
- Ensure all **health and safety, fire safety, and emergency procedures** are in place and up to date.

4. Equipment & Technical Requirements

Red Shoe Entertainment and Lincoln Laughs will **not** be providing **PA systems, microphones, speakers, staging, or lighting**.


Each venue must ensure they have:

- A **working and PAT-tested PA system**, including speakers and microphone(s), suitable for live comedy performance.
- Adequate **lighting** to ensure visibility and stage focus.
- Appropriate **power supply** and cable safety.

If your venue does not have suitable or compliant sound equipment, we **strongly recommend** contacting a local supplier such as:

UK Events Crew

 ukeventscrew.co.uk

 03300 434332

All equipment used must comply with UK safety standards and be maintained to a professional standard.

5. Liability & Indemnity

The venue acknowledges and agrees that:

- **Lincoln Laughs** and **Red Shoe Entertainment** act solely as event organisers and booking agents for the performers.
- Neither party shall be liable for:
 - Any **damage, loss, or injury** occurring on venue premises.
 - Any **technical, operational, or financial issues** experienced by the venue.
 - Any **cancellations, performer illness, or schedule changes** outside of their control.

The venue shall indemnify and hold harmless Red Shoe Entertainment, Lincoln Laughs, and their associated agents, sponsors, and representatives from any claims, damages, losses, or liabilities arising from:

- The venue's operation, management, or conduct during the festival.
- Any failure to comply with legal, health, or safety requirements.
- Any property damage or personal injury occurring on the premises.

6. Festival Operations

- Comedy acts will be programmed by Red Shoe Entertainment and allocated to venues based on suitability and availability.
- Performance times will be agreed in advance and must be adhered to.
- Venues must ensure comedians are given access to a designated performance area, sound equipment, and a safe environment in which to perform.
- Any changes to agreed schedules must be discussed with Red Shoe Entertainment in advance.

7. Cancellation & Non-Payment

- If payment is not received within **7 days** of invoice, the registration will be withdrawn and the venue space offered to another applicant.
- No refunds will be issued once payment has been made, unless the festival is cancelled in its entirety by the organisers.

8. Agreement & Declaration

By signing below, the venue representative confirms that:

- They are authorised to enter into this agreement on behalf of the venue.
- They have read, understood, and agreed to all terms and conditions outlined above.
- They accept full operational responsibility for the venue during Lincoln Laughs 2026.
- They acknowledge that Red Shoe Entertainment and Lincoln Laughs are **not liable** for any operational, technical, or financial issues occurring at the venue.
- They agree to pay the registration fee of **£300 + VAT** (or £250 + VAT if paid before 1st December 2025), payable **within 7 days** of invoice from **Red Shoe Ents Ltd.**

9. Venue Details

To complete this form electronically, please click [here](#).

Venue Name: _____

Venue Address: _____

Venue Capacity: _____

Venue Contact Name: _____

Venue Contact Number: _____

Venue Contact Email Address: _____

Signed by Venue Representative: _____

Full Name: _____

Position: _____

Date: _____

 Please return the completed and signed form to:
info@lincolnlaughs.co.uk

You will receive confirmation and an invoice upon acceptance.